



## HOW TO TRANSFER YOUR MARKETABLE SECURITIES

### Electronic Transfer

- Please contact Georgian Triangle Humane Society one business day prior to your planned transfer of share to discuss the shares being considered.
- Please provide a list and/or description of the securities to be transferred to Georgian Triangle Humane Society, Telephone (705)-445-5204 ext 211; email [donations@gths.ca](mailto:donations@gths.ca) .
- Your broker can arrange for the electronic transfer of shares to the Georgian Triangle Humane Society's account at RBC Dominion Securities (#544-23128-14). This process can be expedited by providing your broker with the following information.

*A Letter of Authorization (LOA) must be signed with the donor's financial institution for the removal and delivery of the security position from the donor's account to the Georgian Triangle Humane Society's Account #544-23128-14 with RBC Dominion Securities. The LOA should provide instructions to force the sale on and deliver the security position by BBC on the cycle next day to Account Transfer Department 180 Wellington Street Wes, 12<sup>th</sup> Floor, Toronto Ontario, M5J 0C2.*

- The Societies broker at RBC Dominion Securities in Collingwood is Todd Christensen – Telephone (705) 444-4774.
- The value of the donation receipt is based on the closing price of the security, on the day the securities are received by the Societies custodian. This policy is in accordance with our Board Policy and Revenue Canada regulations.

### Physical Delivery of Stock Certificates

- Arrangements for pick-up and delivery of stock certificates to the Societies custodian are available or you can send the shares to:

Georgian Triangle Humane Society  
Attention: Lindsay Robinson  
549 Tenth Line  
Collingwood, Ontario L9Y 0W1

- The value of the donation receipt is based on the closing price of the security, on the day the securities are received by the Societies custodian. This policy is in accordance with our Board Policy and Revenue Canada regulations.

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## Georgian Triangle Humane Society

549 Tenth Line, Collingwood ON, L9Y 0W1  
705-445-5204 | [info@gths.ca](mailto:info@gths.ca) | [www.gths.ca](http://www.gths.ca)  
Registration Number 86800 4185 RR0001



**LETTER OF DIRECTION FOR TRANSFER OF MARKETABLE SECURITIES  
TO GEORGIAN TRIANGLE HUMANE SOCIETY**

Investment Advisor Name:

\_\_\_\_\_

Investment Advisor Address/Fax No:

\_\_\_\_\_

Re: Transfer of Marketable Securities. Please contact Georgian Triangle Humane Society before transferring shares to confirm the share's eligibility and that the correct procedures are taken.

This letter is to authorize the transfer of the following marketable securities currently owned by me/us from our accounts to account #544-23128-14 for the Georgian Triangle Humane Society held by RBC Dominion Securities, 180 Wellington Street West, 12<sup>th</sup> Floor, Toronto Ontario, M5J 0C2. Please process this transaction immediately.

Please forward the securities and the necessary paperwork to RBC Dominion Securities. This transaction should be forced on. Deliver the security position free by BBS on the cycle next day to the Account Transfer Department at RBC Dominion Securities at the address listed above.

\_\_\_\_\_ of \_\_\_\_\_ currently in account \_\_\_\_\_  
# of units      description of security      acct. # if known

\_\_\_\_\_ of \_\_\_\_\_ currently in account \_\_\_\_\_  
# of units      description of security      acct. # if known

\_\_\_\_\_ of \_\_\_\_\_ currently in account \_\_\_\_\_  
# of units      description of security      acct. # if known

\_\_\_\_\_  
Donor Name or Name of Corporation (Please Print)

\_\_\_\_\_  
Donor email address

\_\_\_\_\_  
Donor Phone

\_\_\_\_\_  
Donor Signature (And Title If Signing for a Corporation)

\_\_\_\_\_  
Date

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**Georgian Triangle Humane Society**

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